

Sanoca Rural Fire District, Inc.

# **STANDARD OPERATING PROCEDURES**

## **Administrative Operations**

### **Fire Company Operations**

#### **Subject: Firefighter Commendation Awards**

Adopted: December 01, 2007

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#### **Purpose:**

To establish a guideline for recognizing personnel who have contributed exceptional achievements and/or certifications to improve their well-being and/or the betterment of the fire department. Below is an outline of standard departmental awards and their criteria for receiving same. All pins shall be of Davis & Stanton, ([www.davstan.com](http://www.davstan.com)).

#### **Policy:**

It shall be the policy of the Sanoca Rural Fire District, Inc. to recognize exceptional employees with the award of specific commendation bars and certificates. The awards shall be issued at the annual fire department Christmas party, presented by the Fire Chief or his/her designee. There is no limit placed on the number of awards that may be made to any one individual or the number awarded, in total, during any one year. An award that supersedes another shall be returned to the Fire Department in place of the new award.

All award pins shall be worn on the Class B or Class A uniform shirt, or outer dress coat. Awards shall be worn atop the name plate above the upper right pocket in a pyramid style no longer than three (3) bars across the bottom.

#### **Award Criteria:**

1. *Medal of Honor Award (A100)*
  - a. The Medal of Honor may be awarded to a Fire Department member who, in the performance of duty while on a call, under extreme hazardous conditions, in which the member is confronted with imminent personal risk, and has full knowledge of that risk, performs an act of conspicuous heroism which furthers the highest traditions of the fire service. The Medal of Honor is the highest award given and as such, the Board of Directors shall review the nomination of a candidate prior to the issuance of the award.
2. *Honor Guard (A300)*
  - a. The Honor Guard pin represents those that are actively members of the fire department Honor Guard. The pin shall be returned when the member is no longer active with the Honor Guard.

3. *Meritorious Service Award (C102)*
  - a. The Award of Merit may be presented to the Fire Department member based on performance of assigned duties, those duties having been carried out in an outstanding, superior manner such as to merit recognition for service to the Department.
4. *Community Service Award (D103)*
  - a. The Community Service Award shall be presented to a Fire Department member who has donated considerable time and/or effort toward the betterment of the community, not necessarily in a job related manner.
5. *Combat Challenge Award (U260)*
  - a. The Combat Challenge Award is presented to the Fire Department member who successfully completes the annual combat challenge with the greatest speed and proficiency.
6. *Life-Saving Award (E104)*
  - a. The Lifesaving Award shall be presented to a Fire Department member(s) who is *directly* responsible for saving a human life. It may also be presented to a member whose actions prolonged a human life to the extent of the patient being released to the care of a medical facility, and sustain life up to at least 1 hour, even though the patient might expire at a later time.
7. *Wildland Fire Award(H407)*
  - a. The Wildland Fire Award shall be presented to the Fire Department member that has successfully completed Wildland Fire Suppression or equivalent certification course.
8. *Department Training Officer (H307)*
  - a. The Department Training Officer pin shall be presented to the Fire Department member that currently serves as the in-house training coordinator.
9. *EVD or Driver Operator Award(O114)*
  - a. The Emergency Vehicle Driver or Driver Operator Award shall be presented to the Fire Department member that has successfully completed an EVD certification course or who is currently certified as a Sanoca Fire Department Engineer. Engineers are those who have met the requirement to operate all fire department apparatus.
10. *Fire Instructor Award(H507)*
  - a. The Fire Instructor Award shall be presented to those Fire Department members who have successfully completed the Education Methodology Certification Course and are recognized by the NC OSFM (Office of the State Fire Marshal) as a certified instructor.
11. *Rapid Intervention Team (M112)*
  - a. The Rapid Intervention Team pin is awarded to a Fire Department member who currently serves as a RIT member. RIT members are those that are appointed by the Fire Chief, which are especially skilled in advanced firefighter techniques up to and including NFPA 1403, self-rescue techniques/drills, and downed firefighter rescue.

*12. JR Firefighter of the Year Award (i108)*

- a. The JR Firefighter of the Year Award is an annual award given to an active, regular JR Firefighter, who has made the most significant contribution to the department during the course of that year. Nominations for this award should be voted upon at the December business meeting. The firefighter's name shall also be inscribed on the appropriate wall plaque in the firehouse. Recipient will be issued a framed certificate along with the award and a contribution from the Fire Department.

*13. Firefighter of the Year Award (i208)*

- a. The Firefighter of the Year Award is an annual award given to a non-chief, active, regular Firefighter, who has made the most significant contribution to the department during the course of that year. Nominations for this award should be voted upon at the December business meeting. The firefighter's name shall also be inscribed on the appropriate wall plaque in the firehouse. Recipient will be issued a framed certificate along with the award and a contribution from the Fire Department.

*14. EMS of the Year Award (U150)*

- a. The EMS of the Year Award is an annual award given to a non-chief, active, regular Firefighter, who has made the most significant contribution to the department during the course of that year. Nominations for this award should be voted upon at the December business meeting. The firefighter's name shall also be inscribed on the appropriate wall plaque in the firehouse. Recipient will be issued a framed certificate along with the award and a contribution from the Fire Department.

*15. Firefighter I & II Award (D203)*

- a. The Firefighter I & II Award is awarded to the Fire Department member who has successfully completed the requirements set forth by the NC OSFM in compliance with NFPA 1001 (Professional Standards for Firefighters). Certifications from other states, providences, territories, etc., will be accepted if they are reciprocal with NC OSFM standards and/or the certifications are certified through an accredited college who are recognized through IFSAC (International Fire Service Accreditation Congress).

*16. Associates Degree Award (N113)*

- a. The Associates Degree Award is awarded to the Fire Department member who has successfully obtained an Associates Degree in any field of work.

*17. Bachelors Degree Award (o414)*

- a. The Bachelor Degree Award is awarded to the Fire Department member who has successfully obtained a Bachelor Degree in any field of work.

*18. NFPA 1403 Certification Award (U120)*

- a. The NFPA 1403 Certification award is awarded to the Fire Department member who has met the certification requirements of NFPA 1403.

*19. 5 Years of Service Award (q216)*

- a. The 5 Years of Service Award is awarded to the Fire Department member who has a minimum of 5 full years of accumulated active fire service experience. The years of service obtained as a JR firefighter is also applicable.

*20. 10 Years of Service Award (q316)*

- a. The 10 Years of Service Award is awarded to the Fire Department member who has a minimum of 10 full years of accumulated active fire service experience. The years of service obtained as a JR firefighter is also applicable.

*21. 15 Years of Service Award (q416)*

- a. The 15 Years of Service Award is awarded to the Fire Department member who has a minimum of 15 full years of accumulated active fire service experience. The years of service obtained as a JR firefighter is also applicable.

*22. 20 Years of Service Award. (q516)*

- a. The 20 Years of Service Award is awarded to the Fire Department member who has a minimum of 20 full years of accumulated active fire service experience. The years of service obtained as a JR firefighter is also applicable.

*23. 25 Years of Service Award (q616)*

- a. The 25 Years of Service Award is awarded to the Fire Department member who has a minimum of 25 full years of accumulated active fire service experience. The years of service obtained as a JR firefighter is also applicable.

*24. 30 Years of Service Award (q716)*

- a. The 30 Years of Service Award awarded to the Fire Department member who has a minimum of 30 full years of accumulated active fire service experience. The years of service obtained as a JR firefighter is also applicable.

*25. First Responder/EMT Award (F105)*

- a. The First Responder/EMT Award is awarded to the Fire Department member who has successfully completed the requirements set forth by the NC OEMS, County Medical Director, and/or The National Registry of EMT's.

*26. Water Rescue Award (U170)*

- a. The Water Rescue award is presented to the Fire Department member who has successfully completed a water rescue certification course.

*27. Military Service Award (USA02)*

- a. The Military Service Award is presented to the Fire Department member who presents the Fire Department with a copy of active orders or a DD-214 with no less than an honorable discharge from a United States Military Branch.

*28. Chief of Department (V121)*

- a. The Chief of Department award is presented to the Fire Department member whom have obtained the rank of Fire Chief. Members who have received this award shall bear same indefinitely upon the uniform.

*29. FD Officer (E204)*

- a. The FD Officer award is presented to the Fire Department member who has obtained the rank of Fire Department Officer. Members who have received this award shall bear same indefinitely upon the uniform.

*30. Board of Directors (B201)*

- a. The Board of Directors pin is awarded to the Fire Department member who has served on the Board of Directors. Members who have received this award shall bear same indefinitely upon the uniform.

*31. Lifetime Member (D303)*

- a. The Lifetime Member Award is awarded to the Fire Department member who has been designated by the Fire Chief, and approved by the Board of Directors, who is considered to be a lifetime honorary member.

*32. Hazardous Materials (X004)*

- a. The Hazardous Material award is awarded to the Fire Department member who has successfully completed Hazmat Awareness Certification course.