

# Sanoca Rural Fire District, Inc.

## Standard Operating Procedure

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### Administrative Operations

**Subject: In-House Firefighter Relief Fund**

**Implemented: 10/10/2004**

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**Purpose:** To offer to our members a supplemental one time donation of money, based on years of service, to help offset expenses during times of hardship, loss, or injury.

**Policy:** It shall be the policy of this department to offer to any member, who is active, or considered to be a “Lifetime Member”, a one time donation of money. The end amount shall be based upon years of active service. This donation shall be issued, at the discretion of the Board of Directors, to help offset expenses incurred during times of hardship, loss, or injury. The candidate shall meet these certain criteria in order to be eligible for the fund.

- 1) candidate shall have been active prior to the request.  
“Active” meaning that the member is compliant with Sanoca Rural Fire District Bylaws, and has not missed more than 8 consecutive meetings.
- 2) candidate must have completed their preliminary probationary status (new member 6 months)
- 3) candidate must submit a request for the fund addressed to the Fire Chief. The request should contain reasoning the member needs funding. It shall be the responsibility of the Fire Chief to submit the request to the Board of Directors. The request shall be kept in the candidate’s personnel file, with a copy of Board of Director’s rulings on the request.
- 4) candidate must remain active for a minimum of one year

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receiving funds to prevent false or malicious requests for funds. Failure to comply with this will require repayment of issued funds, unless ruled by Board of Directors that the absence is excusable.

- 5) only one request from requesting member and payout for funds shall be issued per calendar year.

The payment of funds shall be \$100.00, plus \$15.00 for each year of credible service. The schedule for payment is as follows:

1 YEAR	\$100	\$15	\$115	
2 YEAR	\$100	\$30	\$130	
3 YEAR	\$100	\$45	\$145	
4 YEAR	\$100	\$60	\$160	
5 YEARS	\$100	\$75	\$175	
6 YEARS	\$100	\$90	\$190	
7 YEARS	\$100	\$105	\$205	
8 YEARS	\$100	\$120	\$220	
9 YEARS	\$100	\$135	\$235	
10 YEARS	\$100	\$150	\$250	
11 YEARS	\$100	\$165	\$265	
12 YEARS	\$100	\$180	\$280	
13 YEARS	\$100	\$195	\$295	
14 YEARS	\$100	\$210	\$310	
15 YEARS	\$100	\$225	\$325	
16 YEARS	\$100	\$240	\$340	
17 YEARS	\$100	\$255	\$355	
18 YEARS	\$100	\$270	\$370	
19 YEARS	\$100	\$285	\$385	
20 YEARS	\$100	\$300	\$400	
20+ YEARS	\$100	\$300	\$400	